



Vilnius, 09.03.2018
EIGE/VL/pr D/2018/ 125

Tender: EIGE/2018/OPER/03
Risk assessment by police of intimate partner violence against women

Subject: Answer to request for clarification regarding the Tender

From potential tenderers we received questions that might be of general interest.
Please find herewith the answers to these questions.

Procurement
EIGE

EIGE/2018/OPER/03. Questions & Answers No 03

Question 1:

National Researchers / Country Expertise: page 27 of the tender specifications (1.8 Project Team) says that “the national Researchers should be based in each of the 28 Member States” – whereas page 30, the Qualification and Professional experience of the National Researchers is to have “a minimum of 3 years of proven experience in the respective country” – so an expert who developed at least 3 years or more experience in different countries (e.g. UK and Ireland) can qualify for both countries, as long as their national experience is explicitly reflected in their CV?

Question 2:

The Tender Specification states on page 28 that “the national researcher should be based in each of the 28 Member States”. Does this mean that we cannot include a national researcher who is, for example, a national of Member State A and has sufficient number of years of required research experience in Member State A, but who is currently based in Member State B?

Question 3:

If the answer to Question 1 is that it is allowed to include such national researchers: is it allowed to include the same researcher as a national researcher for two Member States, provided that the researcher has over 3 years of proven research experience on the topic of this tender in each of the Member States (e.g. the Member State he or she used to be based in and the Member State the national researcher is currently based in).

Question 4:

National Researchers / Statement of Exclusivity: page 28 said that “the clause of exclusivity is not applied to the national Researchers in the 28 EU Member States” – however page 43, says that “Statement of Exclusivity and availability are necessary to provide, one for each indicated experts of the project team.” – so would the National Researchers only sign the Letter of Intent provided or can we delete the following clauses of the Statement of Exclusivity: By making this declaration, I understand that I am not allowed to present myself as a candidate to any other tenderer submitting a tender to this tender procedure. I am fully aware that if I do so, I will be excluded from this tender procedure, the tenders will be rejected, and I may also be subject to exclusion from other tender procedures and contracts funded by the EU/EIGE. “

Question 5:

Clause of Exclusivity: page 28, it is written that “if a core project member signs two or more declarations for two or more offers, the offer will not be accepted as valid and

will be rejected” – would you please confirm that this clause refers to “competitive offers for the same procurement procedure submitted by different entities (e.g. a senior researcher included in the offer of two competing entity)”

Answer 1:

In accordance with the tender specifications (ref. 1.8 *Project Team*) “the national researchers should be based in each of the 28 Member States” meaning that they shall work in the specific country knowing the local context from inside and respective national experience by itself cannot be sufficient.

Answer 2:

Please refer to the provided answer on the question 1.

Answer 3:

The national researchers cannot be based and thus cannot be assigned for more than one country.

Answer 4:

In accordance to the tender specifications (page 43) “Statements of Exclusivity and availability are necessary to provide, one for each **indicated** experts of the project team” (ref. the section 1.8. (Project Team)), where the requirements of the submission of the Statements are clearly indicated. Based on the above the clause of exclusivity is not applied to the national researchers in the 28 EU Member states, who are not required to submit the Statement of Exclusivity.

Answer 5:

Herewith, it is confirmed that the statement in the page 28 under section 1.8 *Project Team* “if a core project member signs two or more declarations for two or more offers, the offer will not be accepted as valid and will be rejected” refers to “competitive offers for the same procurement procedure submitted by different entities”.

Nevertheless, the candidates must pay also particular attention in the provisions of the tender specifications (ref. 2.2.1. *SECTION ONE: ADMINISTRATIVE INFORMATION*) under the title “Statements of exclusivity and availability”:

Statements of exclusivity and availability (using the form in Standard Submission Forms) are necessary to provide, one for each indicated expert of the project team, in order to fulfil the following conditions:

- The experts proposed in this tender must not be part of any other tender being submitted for this tender procedure. They must therefore engage themselves exclusively to the tenderer;

- Each expert must also undertake to be available, able and willing to work for all the period foreseen for his/her input during the implementation of the tasks as indicated in the Terms of reference and/or in the Organisation and methodology. Note that non-key experts must not be asked to sign statements of exclusivity and availability.

Any expert who is engaged in an EU/EIGE-financed project, where the input from his/her position in that contract could be required on the same dates as his/her activities under this contract must not be proposed as a key expert for this contract under any circumstances. Consequently, the dates included by a key expert in his/her statement of exclusivity and availability in your tender must not overlap with dates on which he/she is committed to work as key expert on any other contract.

The expert may participate in parallel tender procedures but must inform the Contracting Authority of these in the Statement of Exclusivity and Availability. Furthermore the expert is expected to notify the tenderer immediately if he/she will be successful in another tender procedure and he/she is expected to accept the first engagement which is offered to him/her.

Having selected a consortium partly on the basis of an evaluation of the key experts presented in the tender, the Contracting Authority expects the contract to be executed by these specific experts. However, after the notification of award, the selected tenderer may propose justified replacements for the key experts, but the replacements will be valid only after the written consent of the Contracting Authority.