



15. 02. 2019

Vilnius,
EIGE/cv D/2019/ 44

Subject: Ex-ante publicity notice for procurement procedure (€15 000.01-€ 60 000.00) Impact monitoring services

Reference number: EIGE/2019/OPER/11

Description of the contract

The European Institute for Gender Equality (EIGE) envisages awarding a low-value contract for acquiring services to monitor the impact of the Agency's work in the EU-level policy making process.

Description of the requested services

To record, analyse and evaluate the impact EIGE's research outputs have in the EU-level policy-making process, EIGE needs to identify the references made to EIGE's work in policy documents of EU-wide policy-makers e.g. the European Commission, the European Parliament, the Council of the European Union etc. The monitoring reports should be delivered on a monthly basis, presenting at least the source document, its author and the document referenced.

Description of the procedure

This ex-ante publicity is the first stage of the negotiated procurement procedure through which EIGE may award the above-mentioned contract.

All parties interested in providing the services described above should express their interest 400 words maximum, by e-mail, to procurement@eige.europa.eu with the subject reference: **EIGE/2019/OPER/11, within the 15th day from the date of the publication on EIGE's website, 12:00 Vilnius time.**

Economic operators who do not express their interest before the deadline and to the address above will not be invited to submit an offer. The latter restriction will not apply to the minimum three economic operators directly invited by EIGE.

Tender documents will be sent by e-mail.

This publication constitutes no obligation for EIGE to launch the mentioned procurement procedure.

We look forward to receiving your declaration of interest.