



Vilnius,  
EIGE/ah D/2021/551

**Subject: Ex-ante publicity notice for procurement procedure (€15 000.01- € 60 000.00) Revision of EIGE's Activity-Based Budgeting Tool**

**Reference number: EIGE/2021/ADM/13**

#### Description of the contract

The European Institute for Gender Equality (EIGE) envisages awarding a low-value contract for the revision of the Activity-Based Budgeting Tool.

#### Description of the requested services

The contractor shall assist the Institute to redesign the current ABB tool and create full functionalities of activity-based management, namely, activity-based budgeting and activity-based costing. This would enable EIGE to not only plan resources, but also monitor and measure their use in the implementation of the Single Programming Document. Moreover, the redesigned tool should consider the resources allocated at activity, as well as at project level, in line with the PLO approach<sup>1</sup>.

#### Description of the procedure

This ex-ante publicity is the first stage of the negotiated procurement procedure through which EIGE may award the above-mentioned contract.

All parties interested in providing the services described above should express their interest 400 words maximum, by e-mail, to [procurement@eige.europa.eu](mailto:procurement@eige.europa.eu) with the subject reference: **EIGE/2021/ADM/13, before 2 August 2021, 12:00 Vilnius time.**

Economic operators who do not express their interest before the deadline and to the address above will not be invited to submit an offer. The latter restriction will not apply to the minimum of three economic operators directly invited by EIGE.

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<sup>1</sup> Director's Decision No 168 of 20 November 2019 adopted a project-led organisation approach at EIGE, according to which activities are implemented through projects, following a set project-management methodology.

Tender documents will be sent by e-mail.

This publication constitutes no obligation for EIGE to launch the mentioned procurement procedure.

We look forward to receiving your declaration of interest.