Privacy statement on personal data protection within the framework of selection procedures

Within the framework of selection procedures all personal data provided by candidates is dealt with in compliance with regulation (EC) N° 45/2001 of the European Parliament and of the Council of 18 December 2000 (http://europa.eu/geninfo/legal_notices_en.htm#personaldata). Before registering, and in accordance with articles 11 and 12 of this regulation, EIGE provides the candidate with the following information:

Controller identity: European Institute for Gender Equality (EIGE), Gedimino pr. 16, Vilnius, Lithuania
Purpose(s) of the processing: to organise selection procedure in order to select personnel for EIGE; to administer applications and facilitate the management of the different stages of selection;

Data concerned

- Generic personal data of a candidate (surname, name, telephone number, date of birth and address, sex).
- Information provided by the candidate to allow appreciation of eligibility against the admission criteria established by the notice of selection (citizenship, languages, diploma/training: year awarded, title, name of the awarding body, professional experience).
- Motivation of the candidate in applying for the competition.

Legal basis: Staff Regulations of Officials and the Conditions of employment of other servants of the European Communities, as fixed by regulation (EEC, Euratom, ECCS) n° 259/68 of the Council, last modified by regulation (EC, Euratom) n° 337/2007;
decision n° 2002/620/EC of the European Parliament, the Council, the European Commission, the Court of Justice, the Court of Auditors, the European Economic and Social Committee, the Committee of the Regions and the European Ombudsman of 25 July 2002 establishing the European Communities Personal Selection Office;
Management Board decision MB/2012/50 (SNE/NEPT) and Director’s Decision 75/2014 (Traineeships).

Recipients of data: HR staff, appointed selection committee, EIGE’s Director. Official of OLAF, IAS and the Court of Auditors upon request and limited to what is necessary for official investigations or for audit purposes.

Legality of processing: processing is necessary for the performance of a task carried out in the public interest on the basis of the Treaties (recruitment of personnel).

Date when processing starts: date of application.

Validity period: Applications of candidates who were not selected for the Reserve List are kept for two years from the establishment date of the Reserve List after which time they are destroyed. Application files for candidates on the Reserve List are kept for three years after the expiry of the Reserve List after which time they are destroyed.

Right of access and rectification: Candidates have the right of access to their personal data and can request such data by sending an email to eige.hr@eige.europa.eu. Data subjects can submit an updated application as long as this is submitted before the closing date. No further changes on the part of the data subject are acceptable after the closing date. Applicants however can send updates of administrative information in connection with their application also after the closing date by sending an email to eige.hr@eige.europa.eu.

Candidates have the right to have recourse at any time to the European Data Protection Supervisor (edps@edps.europa.eu).