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**Lithuania-Vilnius: Conceptual and technical update of EuroGender
2015/S 148-272522**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European Institute for Gender Equality

Gedimino pr. 16

For the attention of: Ms Vera Zazvonov

LT-01103 Vilnius

LITHUANIA

E-mail: procurement@eige.europa.eu

Internet address(es):

General address of the contracting authority: <http://www.eige.europa.eu>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

Other: Gender equality.

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Conceptual and technical update of EuroGender.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 7: Computer and related services

Main site or location of works, place of delivery or of performance: The place of performance of the tasks shall be: the contractor's premises, EIGE premises and any other place if indicated in the tender documents.

NUTS code LT00A

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves a public contract

II.1.4) Information on framework agreement

II.1.5) Short description of the contract or purchase(s)

The general objective of this contract is to update EuroGender conceptually and technically so it meets the needs of its users and target audience and it supports and eases the online communication between EIGE and its stakeholders. The first phase of the project consists of research and needs analysis, brand strategy, (re)positioning for EuroGender Network. The second phase of the project mainly refers to the implementation of the branding strategy through technical and graphical update of EuroGender.

II.1.6) Common procurement vocabulary (CPV)

72420000

II.1.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) Lots

This contract is divided into lots: no

II.1.9) Information about variants

Variants will be accepted: no

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

Estimated value excluding VAT: 120 000 EUR

II.2.2) Information about options

Options: no

II.2.3) Information about renewals

This contract is subject to renewal: no

II.3) Duration of the contract or time limit for completion

Duration in months: 11 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

Not required.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:

As specified in the contract attached to the tender dossier.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

Joint tenders submitted by several operators (a consortium) are allowed. In such cases, one of the members must be designated as the group leader or group manager.

III.1.4) Other particular conditions

The performance of the contract is subject to particular conditions: no

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: — To identify her/himself, the tenderer must fill in the legal entity form and financial identification form (please refer to Section 2.2.1 in the tender specifications) available at: <http://www.eige.europa.eu/content/procurement>

— Exclusion criteria: please refer to Section 2.2.2 of the tender specifications available at: <http://www.eige.europa.eu/content/procurement>

III.2.2) Economic and financial ability

Information and formalities necessary for evaluating if the requirements are met: Please refer to Section 2.2.3 of the tender specifications available at: <http://www.eige.europa.eu/content/procurement>

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met:
Please refer to Section 2.2.3 of the tender specifications available at: <http://www.eige.europa.eu/content/procurement>

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2) Staff responsible for the execution of the service

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Open

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

IV.2) Award criteria

IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

EIGE/2015/OPER/23.

IV.3.2) Previous publication(s) concerning the same contract

no

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4) Time limit for receipt of tenders or requests to participate

28.9.2015

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

Any EU official language

IV.3.7) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8) Conditions for opening of tenders

Date: 5.10.2015 - 11:00

Place:

Gedimino pr. 16, LT-01103 Vilnius, LITHUANIA, EET time.

Persons authorised to be present at the opening of tenders: yes

Additional information about authorised persons and opening procedure: 1 authorised representative of each tenderer may attend the opening of the bids as an observer. Companies wishing to attend are requested to notify their intention at the latest 2 working days in advance to the contact address indicated in Section I of this notice. This notification must contain the reference number of the procurement procedure, an authorisation document signed by an authorised staff member of the tenderer and specify the name of the person who will attend the opening on the tenderer's behalf. The credentials of the representative will be checked by EIGE.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about European Union funds

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) Additional information

Tender documents can be downloaded from <http://www.eige.europa.eu/content/procurement>

VI.4) Procedures for appeal

VI.4.1) Body responsible for appeal procedures

General Court of the European Union

boulevard Konrad Adenauer

2925 Luxembourg

LUXEMBOURG

E-mail: cfi.registry@curia.europa.eu

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu/>

Body responsible for mediation procedures

The European Ombudsman

PO Box 403

Strasbourg

FRANCE

E-mail: euro-ombudsman@europarl.europa.eu

Telephone: +33 388172313

Internet address: <http://www.ombudsman.europa.eu/>

VI.4.2) Lodging of appeals

Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3) Service from which information about the lodging of appeals may be obtained

VI.5) Date of dispatch of this notice:

23.7.2015