



Vilnius, 05-08-2015
EIGE/VL/hm D/2015/470

Tender: EIGE/2015/OPER/20

Study on the Economic Benefits of Gender Equality in the European Union

Subject: Answer to request for clarifications regarding the Tender

From a potential tenderer we received a question that might be of general interest. Please find herewith the answer to this question.

Procurement
EIGE

EIGE/2015/OPER/20. Questions & Answers Nr 2

Question 1:

I would like to raise a question about the costs of online meeting.

The tender specifications of this procedure, in section Four Technical offer, specify that €5,000 are to be allocated to the online discussion (p. 41). This amount it is indicated does not cover the contractor's own expenses on the preparation, organisation and participation in the meetings.

Could you please clarify what kind of expenses in the region of €5,000 are expected to be covered for the online discussion?

Answer 1:

According to *Section Five: Financial offer* of the *Tender Specifications of the open procedure EIGE/2015/OPER/20*:

- "For the organisation of the meetings under this contract the tenderer shall put a fixed maximum amount of € 5.000,00 for the online discussion (Activity 2 of output 1.2) and € 20.000,00 for the consultation meeting with experts (Activity 3 of output 2.1). This amount does not cover the contractor's own expenses on the preparation, organisation of and participation in the meetings. These contractor's costs shall be included into the contractor's fees".

The sentence "*This amount does not cover the contractor's own expenses on the preparation, organisation of and participation in the meetings. These contractor's costs shall be included into the contractor's fees*" refers to the expenditures for the organisation of the consultation meeting with experts (Activity 3 of output 2.1, p.16).

For the organisation of the online discussion (Activity 2 of output 1.2, p.14), the contractor is expected to prepare and organise an online discussion on EuroGender. The maximum amount of € 5.000,00 is expected to cover all the expenditures of the preparation and organisation of the online discussion as listed in p.14 of *Section 1.5 Specific Objectives and Tasks of the Tender Specifications*.