



Vilnius, 02/02/2015

EIGE/VL1j2 D/2015/48

Subject: **Ex-ante publicity notice for procurement procedure 'Development of EIGE 2016-2018 Communication Strategy'**

Reference number: **EIGE/2015/OPER/10**

Description of the contract:

This contract aims to secure the external professional expertise required by the Institute in order to develop an External Communication Strategy for 2016-2018– based on the institutes existing strategy. The strategy needs to be adopted by the institutes Management Board in Q4 2015.

Description of the requested services:

The contractor is expected to deliver external professional expertise, technical assistance and a final draft of the 2016-2018 Communications Strategy as required by EIGE, in order to reach the target audiences. This in order to ensure they are aware of our work and how it connects with their activities and priorities for 2016-2018.

Description of the procedure:

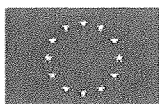
This ex-ante publicity is the first stage of the negotiated procurement procedure through which EIGE may award the above-mentioned contract.

All parties interested in providing the services described above should express their interest (400 words maximum), by e-mail, to procurement@eige.europa.eu with the subject reference: **EIGE/2015/OPER/10 by 12/02/2015, 24:00 EET.**

Tender documents will be sent by e-mail to a pre-selected list of the interested parties and the tender deadline will be around 10 days later (date to be published later). Please note, however, that EIGE reserves the right to decide not to proceed with the negotiated procedure.

This publication constitutes no obligation for EIGE to invite to tender any interested parties having expressed their interest in participating. Only the candidates invited by the contracting authority to negotiate in a tender procedure will be admissible.

We look forward to receiving your declaration of interest.



EIGE European Institute for Gender Equality

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