



Vilnius, 06 November 2012

Subject: Ex-ante publicity notice for procurement procedure “Voice services for EIGE”, reference number EIGE/2012/ADM/36

Description of the contract:

The European Institute for Gender Equality (EIGE) will move into the new premises in the beginning of 2013. EIGE will sign the direct contract with the voice services provider for telephony services.

Description of the requested service:

The service scope covers the provision of ISDN PRI access line and/or IP trunk attached to the Institute’s PABX platform, with associated number plan, as well as in- and outbound traffic.

Description of the procedure:

This ex-ante publicity is the first stage of the negotiated procurement procedure through which EIGE may award the above-mentioned contract.

All parties interested in providing the services described above should express their interest (400 words maximum), by e-mail, to **procurement@eige.europa.eu** with the subject reference: **EIGE/2012/ADM/36, before 16/11/2012, 10h00 EET.**

Tender documents will be sent by e-mail to the pre-selected list of the interested parties and the tender deadline will be around 10 days later (date to be published later). Please note, however, that EIGE reserves the right to decide not to proceed with the negotiated procedure.

This publication constitutes no obligation for EIGE to invite to tender any interested parties having expressed their interest in participating. Only the candidates invited by the contracting authority to negotiate in a tender procedure will be admissible.

We look forward to receiving your declaration of interest.

