



Vilnius, 27/05/2011

**Subject: Ex-ante publicity notice for procurement procedure "Background research, story writing and editing of the content of the "Women Inspiring Europe" 2012 Calendar as well as video production for EIGE's website", reference number EIGE/2011/OPER/15**

Background:

The European Institute for Gender Equality (EIGE) aims to give visibility and to pay homage to some of the Europe's greatest women, through highlighting their achievements and success stories in the "Women Inspiring Europe" 2012 Calendar as well as in a series of mini-videos for EIGE's website.

Description of the requested service:

The contractor is expected to carry out background research on the 12 women selected for the "Women Inspiring Europe" 2012 Calendar, to conduct research related to gender equality and/or development of women's rights in the field that each woman in question represents and based on this research the contractor is expected to provide relevant facts and figures related to the field that the women represent. An additional service will be the development of the scenario, concept, filming and editing of a collage of 12 mini-videos.

Description of the procedure:

This ex-ante publicity is the first stage of the negotiated procurement procedure through which EIGE may award the above-mentioned contract.

All parties interested in providing the services described above should express their interest (400 words maximum), by e-mail, to [procurement@eige.europa.eu](mailto:procurement@eige.europa.eu) with the subject reference: **EIGE/2011/OPER/15, before 10/06/2011, 16h00 EET.**

Tender documents will be sent by e-mail to a pre-selected list of the interested parties. Please note, however, that EIGE reserves the right to decide not to proceed with the negotiated procedure.

This publication constitutes no obligation for EIGE to invite to tender any interested parties having expressed their interest in participating. Only the candidates invited by the contracting authority to negotiate in a tender procedure will be admissible.

We look forward to receiving your declaration of interest.

