

Vilnius, 29/10/2010

Subject: Ex-ante publicity notice for procurement procedure "Provision of support in development of Internal and External Communication Strategy", reference number EIGE/2010/OPER/43

Description of the contract:

The European Institute for Gender Equality (EIGE) started in 2010 to develop Communication Strategies and will in 2011 continue the work with creating an Internal and External Communication Strategy with the support of an external consultant.

Description of the requested service:

Provision of support in development of Internal and External Communication Strategy for EIGE

This contract aims to secure the external professional expertise required by the Institute in order to create an Internal and External Communication Strategy.

Description of the procedure:

This ex-ante publicity is the first stage of the negotiated procurement procedure through which EIGE may award the above-mentioned contract.

All parties interested in providing the services described above should express their interest (400 words maximum), by e-mail, to **procurement@eige.europa.eu** with the subject reference: **EIGE/2010/OPER/43** before **12/11/2010, 17h00 EET**.

Tender documents will be sent by e-mail to a pre-selected list of the interested parties and the tender deadline will be around 10 days later (date to be published later). Please note, however, that EIGE reserves the right to decide not to proceed with the negotiated procedure.

This publication constitutes no obligation for EIGE to invite to tender any interested parties having expressed their interest in participating. Only the candidates invited by the contracting authority to negotiate in a tender procedure will be admissible.

We look forward to receiving your declaration of interest.