

EUROPEAN INSTITUTE FOR GENDER EQUALITY

EIGE

Vilnius, 19/10/2010

**Subject: Ex-ante publicity in negotiated procurement procedure, reference number
EIGE/2010/OPER/35
"Interactive services support"**

Description of the contract:

The European Institute for Gender Equality (EIGE) envisages awarding a contract for the provision of interactive services support.

Description of the products and related services:

The contractor will be required to perform usability tests on website and propose possible improvements; establish a web identity consistent with the Institute's visual identity guidelines; exploit the underlying CMS technology (Drupal) in order to improve the website's content management (create, publish, remove, organize content); enhance the website's functionality offered to its visitors and administrators; design, implement and integrate a collaboration space with the website; provide graphic, animation and interactive content services; provide technical support to the Institute's web team and perform a feedback evaluation.

Description of the procedure:

This ex-ante publicity is the first stage of the negotiated procurement procedure through which EIGE may award the above-mentioned contract.

All parties interested in providing the services described above should send a declaration of interest by e-mail to **procurement@eige.europa.eu** before **04/11/2010**.

The interested parties should clearly demonstrate their ability to provide the services required above in their declaration of interest (400 words maximum). Tender documents will be sent by e-mail to a pre-selected list of the interested parties.

Please note, however, that EIGE reserves the right to decide not to proceed with the procedure. This publication constitutes no obligation for EIGE to invite to tender all interested parties having expressed their interest in participating.

We look forward to receiving your declaration of interest.