

EIGE

Vilnius, 28/09/2010

Subject: Ex-ante publicity in negotiated procurement procedure, reference number EIGE/2010/OPER/24

Study for Mapping Stakeholders and Actors at European level and future Actors in Third Countries in relation to gender equality work: Mapping their interests and needs, as well as those from individual stakeholders.

Description of the contract:

The European Institute for Gender Equality (EIGE) will procure services in order to conduct a study for Mapping Stakeholders and Actors at European level and future Actors in Third Countries in relation to gender equality work.

The overall goal is to map these actors and gather their contact information, to map their interests and needs as well as the interests and needs from individual stakeholders in relation to gender equality work.

Description of the products and related services:

Within the context of the entry into force of the Treaty of Lisbon, the newly established framework provided by the Strategy for equality between women and men 2010-2015 and the prevailing gender inequalities at the EU level and in Third Countries, the study to be prepared under this contract will enable EIGE to establish a functioning cooperation with various stakeholders at various levels. Activities under this focal area will give momentum to the establishment of the European Network on Gender Equality.

For this purpose, the study should approach Stakeholders and Actors from: (i) a geographical perspective: EU level; EU Member States level; Regional level; Local level; Third Country level; (ii) a governance perspective: European Union Institutions' and Agencies; Governments, including Ministries, Gender Equality and Women's Groups in Parliaments, Official Advisory Committees, National Machineries for Gender Equality, Equality Bodies, Ombudsman, Human Rights Institutions dealing with Women's Rights as a Human Right; (iii) a knowledge and research-based approach: research institutions, university gender and women's rights studies, libraries etc.; (iv) a social partners perspective: employers organisations, trade unions and workers organisations; (v) an organised civil society perspective: gender equality and women's rights NGOs and NGOs from other sectors; (vi) other networks and organisations; (vii) individual stakeholders; (viii) a thematic perspective within gender equality areas.

Description of the procedure:

This ex-ante publicity is the first stage of the negotiated procurement procedure through which EIGE may award the above-mentioned contract.

The indicative timetable is the following:

Contract signature	15 November
Inception meeting	16 November
Inception report	23 November
Interim report	20 December
Mid-term meeting	21 December
Summary report+draft report	17 January
Final report	28 January

All parties interested in providing the services described above should send a declaration of interest by e-mail to **procurement@eige.europa.eu** with the subject reference: **EIGE/2010/OPER/24** before **12/10/2010, 12h00 EET**.

All interested parties should clearly demonstrate their ability to provide the services required above in their declaration of interest (400 words maximum). Tender documents will be sent by e-mail to a pre-selected list of the interested parties. Please note, however, that EIGE reserves the right to decide not to proceed with the procedure.

This publication constitutes no obligation for EIGE to invite to tender any interested parties having expressed their interest in participating. Only the candidates invited by the contracting authority to negotiate in a tender procedure will be admissible.

We look forward to receiving your declaration of interest.