

Data protection notice for EIGE's Gender Equality Forum 2026

Last updated: 25 August 2026

The European Institute for Gender Equality (EIGE) is committed to protect your personal data and to respect your privacy. EIGE collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

You will find information in this document pertaining to the processing of your personal data by EIGE. If, upon reading it, you still have questions, please contact us at:

EIGE's Data Protection Officer, dpo@eige.europa.eu

EIGE's Gender Equality Forum 2026 Team,

genderequalityforum2026@eige.europa.eu

Purpose of processing

The Agency is responsible for the overall organisation of the event which will gather approx. 300 people at the venue in Brussels and several hundred following the event online.

The Agency invites its key stakeholders, youth participants, speakers and moderators to register to join the event, either in-person (by invitation only) or to follow the event online. Participants will participate in the Forum's sessions - panel debates, workshops, etc. (on-site as well as online). They are invited to actively contribute to the conversations during the event, as participants, speakers and/or moderators/facilitators.

Speakers, moderators, facilitators, youth participants and artists will be listed with their name in the Forum programme.

The purpose of the processing of personal data is handling and organising the participation of registered participants at the Gender Equality Forum 2026, taking place in Brussels on 17 November 2026.

Please be informed that no decision is taken by EIGE in the context of this processing activity solely on the basis of an automated processing of your personal data (i.e. processing without human intervention).



An EU Agency

Personal data is processed by the Agency which organises the call for youth participation and ADRIA CONGREX SRL in consortium with Baltic Travel Group UAB as the events contractor, which supports the registration and the logistics of the organisation of the Forum through a specific contract with the Agency.

Your personal data will not be used for an automated decision-making including profiling.

Legal basis of processing

The processing operations on personal data linked to the organisation, management, follow-up, and promotion of the event is necessary for the management and functioning of the Agency. EIGE is tasked with developing dialogue and cooperation with different organisations and stakeholders under Article 3(1)(i) as well as with organising conferences to raise awareness under Article 3(1)(g) of its establishing Regulation (EC) 1922/2006. Therefore, the processing is lawful under Article 5(a) of the Regulation (EU) No 2018/1725.

In addition, since the participation in the call for youth participation is not mandatory, the processing of the personal data is also in accordance with Article 5(d) of Regulation (EU) No 2018/1725.

Types of personal data collected

- I. Personal data collected and further processed will concern the physical participants on site as well as participation online and are relevant for the organisation of 'the Event', in particular:
 - Name (title, first name, surname, username);
 - Pronouns (optional);
 - Organisation the data subject works in and position the data subject holds;
 - whether data subject plans to attend the conference virtually or in-person
 - Contact details (postal address, country of residence, e-mail address, phone number);
 - Age group;
 - Information about data subject's service preferences, device, network, and/or internet connection, IP address(es), operating system type and version, and client version.
 - For reimbursement of daily allowances:
 - bank account details (account number, name of the account holder, name and address of the bank, IBAN and BIC codes);
 - ID card/passport number, issuing country, personal identification number, date of birth, place of birth, information about the form of transport used and hotel;
 - copy of ID card/passport/driving licence.

if data subject attends the conference in person, dietary restrictions (optional).

- II. Recordings of online events (oral contributions, audio records, transcripts) will be collected as well. If data subject attends the conference or any related social event organised by EIGE in person, audio-video recordings depicting data subject will be collected. Photographs of data subject may be collected as well (optional, subject to consent).
- III. Pictures on screens (Instant messages, images, files, whiteboards, contributions on Slido or similar online audience engagement tool) and videos could be collected in some cases.
- IV. Biography information will be collected from the panellists (i.e. speakers and moderators, facilitators), youth participants and artists and shared with participants, and in some instances published on EIGE's or event's website – subject to consent.

Individuals who have access to the data

Access to your data is restricted to authorised staff of the Agency and external service providers bound by confidentiality clauses, involved in the organisation, support and security of the event, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Union legislation. No other third parties will have access to your personal data, except if required by law. No transfers of personal data to third countries or international organisations (outside the EU/EEA) take place.

The Agency is the legal entity responsible for the processing of your personal data and determines the objective of collecting the data. The Data Controller is primarily the Head of Outreach and Engagement Unit, who ensures the proper implementation of the processing operations in relation to the event.

Retention policy

Personal data is kept as long as follow-up actions to the event are necessary with the regard to the purpose(s) of the processing of personal data as well as for the Event and its related management, but no longer than 10 years.

Photos, audio, and video recordings are stored in the Agency's Outreach & Engagement Unit drive for 10 years. Within this time, the files to be used for communication purposes and/or be archived for historical purposes shall be selected. The remaining files shall be deleted.

Videos and photos of the Forum and social events organised by the EIGE will be archived after 10 years and will not be available on the EIGE's website any more after that period. Please note however that, once information, including personal data, is uploaded online, it can be used by third parties for their own purposes, in their own platforms, and sometimes without the EIGE being informed. In such cases, please note that it may not be possible for us, notwithstanding any implemented safeguards, to ensure removal from the internet after the retention period has expired.

Information concerning the event on the Agency's social media channels will be retained and not be deleted.

Security of your personal data

The Agency has several security controls in place to protect your personal data from unauthorised access, use or disclosure. We keep your data stored on our internal servers with limited access to a specified audience only.

Your rights as data subject

Within the limits set by Regulation (EU) 2018/1725, you have the right to access, rectify, erase and/or port your personal data, as well as to restrict or object to the processing of your personal data.

In order to exercise your rights, please contact events@eige.europa.eu or dpo@eige.europa.eu whereby you shall specify your claim (i.e. the right(s) you wish to exercise). The exercise of your rights is free of charge. If your request is manifestly unfounded or excessive, EIGE may refuse to act on it.

Participation in the event is not mandatory. By registering for the event, you give your consent to the processing of your data. Yet, you have the right to withdraw your consent at any time, and we will delete your data or restrict its processing. All processing operations up until the withdrawal of consent will still be lawful.

Other rights

Should you feel that the processing infringes the data protection rules, you are entitled to raise a [complaint](#) with the European Data Protection Supervisor.