

## Data protection notice on the Video Surveillance System

Last updated: 16 April 2025

The European Institute for Gender Equality (EIGE) is committed to protect your personal data and to respect your privacy. EIGE collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

You will find information in this document pertaining to the processing of your personal data by EIGE. If, upon reading it, you still have questions, please contact us at:

EIGE's Data Protection Officer, [dpo@eige.europa.eu](mailto:dpo@eige.europa.eu)  
ICT and Facilities Officer, [Helpdesk@eige.europa.eu](mailto:Helpdesk@eige.europa.eu)

### Purpose of processing

EIGE uses a video surveillance system with video recording for monitoring its premises and for guaranteeing safety, security and access control.

Your personal data will not be used for any automated decision-making including profiling.

### Legal basis of processing

The processing of personal data is necessary for the management and functioning of EIGE<sup>1</sup>.

### Types of personal data collected

Personal data processed concern images and video recording of people and vehicles (including registration numbers).

### Individuals who have access to the data

For the purposes detailed above, access to your data may be given to the following recipients:

- Head of Administration;
- Facility Management team;
- Crisis Management Team members may have access to both live and recorded images in case of crisis situations;
- Security Personnel receptionists have access to live images on the system;

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<sup>1</sup> Processing is, therefore, justified under Article 5(1)(a) and recital (22) of Regulation (EU) 2018/1725.



- Public law authorities may have access to video registrations when investigating an incident; and
- Other parties that can prove a lawful interest in the recordings, like insurance companies, lawyers on behalf of third parties, e.g. involved in accidents on site.

No other third parties will have access to your personal data, except if required by law.

No transfers of personal data to third countries or international organisations (outside the EU/EEA) take place.

### **Retention policy**

Data will be retained for 1 month.

### **Security of your personal data**

EIGE has implemented measures to protect information resources, including access control systems, antivirus software, testing authentication of users.

### **Your rights as data subject**

Within the limits set by Regulation (EU) 2018/1725, you have the right to access, rectify, erase and/or port your personal data, as well as to restrict or object to the processing of your personal data.

In order to exercise your rights, please contact [Helpdesk@eige.europa.eu](mailto:Helpdesk@eige.europa.eu) whereby you shall specify your claim (i.e. the right(s) you wish to exercise). The exercise of your rights is free of charge. If your request is manifestly unfounded or excessive, EIGE may refuse to act on it.

### **Other rights**

Should you feel that the processing infringes the data protection rules, you are entitled to raise a [complaint](#) with the European Data Protection Supervisor.