

EUROPEAN INSTITUTE FOR GENDER EQUALITY



Vilnius, 23 -09- 2015
EIGE/VL/as D/2015/ 615

Tender: EIGE/2015/OPER/023
Conceptual and Technical Update of EuroGender

Subject: Answers to requests for clarifications regarding the Tender

Dear Madam/ Sir,

From potential tenderers we received questions that might be of general interest.
Please find herewith the answers to these questions.

Sincerely yours,

Procurement
EIGE

EIGE/2015/OPER/23. Questions & Answers

Question 1: The Terms of Reference document specifies, in section 2.2.3 (Section three: selection criteria documentation) that "EIGE may wave the obligation of a tenderer to submit the above mentioned documentary evidence if such evidence has already been submitted to EIGE for the purposes of another procurement procedure". Do you confirm this possibility?

- **Answer Q1:** Yes, we confirm that that "EIGE may wave the obligation of a tenderer to submit the above mentioned documentary evidence if such evidence has already been submitted to EIGE for the purposes of another procurement procedure"

Question 2: With regard to the technical dimension of the tender:

Do you confirm that hosting services for the new website are not required to the contractor?

- **Answer Q2:** Yes, we confirm that hosting services are not required as EuroGender platform is hosted on EIGE's servers.

Question 3: Could you specify whether or not the Contracting Authority expects the tenderer to include in the proposal also maintenance activities related to the new website? By asking "whether or not the Contracting Authority expects the tenderer to include in the proposal also maintenance activities related to the new website" I was referring to possible maintenance activities that could be needed after the expiration of the contract (11 months duration, according to the contract notice). It is of course clear to us, from the information presented by the TORs, that selected maintenance tasks are explicitly requested by the contract, namely with regard to task IV.2 (General updates).

- **Answer Q3:** With regard to task **IV.2 General updates**, the Contractor is expected to fix any bugs and address any requests for improvements - deemed necessary by EIGE - throughout the whole duration of the Contract. Thus, the tenderers are not explicitly requested to include proposals of maintenance activities in their offers, but are welcome to do so if they find necessary.

Question 4: In Requirement V Page 13 you mention migration to MS SQL Server whereas on Page 22 you request Oracle skills for the Database Expert profile. Can you please clarify where the Oracle skills will be applied and if Oracle in general is involved in the Requirement V Page 13.

- **Answer Q4:** There is clerical mistake in the requirements for database expert profile. This profile needs experience in MySQL and Microsoft SQL Server database administration. There is no need to have Oracle experience.

Question 5: In relation to Requirement V Page 13 you mention that the Contractor will have to import the data into the EIGE's MS SQL Database. Is this MS SQL Database ready or will it have to be created within the context of this assignment.

- **Answer Q5:** The MS SQL database will be already created. But there might be a need to change it in the context of this contract (by adding needed tables/relations) to adapt to the redesigned and updated Eurogender platform.

Question 6: Set of activities Nr. 5 (Database migration) observes the migration of a MySQL DB to at Microsoft SQL Server located at EIGE. In order to appropriately evaluate this feature I'd like to know if we will have remote access to both databases or, on the contrary, all the migration activities will have to be carried out on-site (i.e. at EIGE's facilities).

- **Answer Q 6:** After signature of the Contract, the Contractor will be granted remote access to both databases, therefore migration activities will not have to be carried out on-site (i.e. at EIGE's facilities).