



EUROPEAN INSTITUTE FOR GENDER EQUALITY

Vilnius, 15-04-2014  
EIGE/VL/jp D/2014/182

**Tender:** EIGE/2014/OPER/04  
**Study on the estimation of the number of women and girls at risk of FGM in selected EU Member States**

**Subject:** Answers to requests for clarifications regarding the Tender

Dear Sir/ Madam,

From a potential tenderer we received questions that might be of general interest. Please find herewith the answers to these questions.

Sincerely yours,

Procurement  
EIGE



## EIGE/2014/OPER/04. Questions & Answers Nr 1

### Question 1:

According to the timeline on p. 14, the Interim Report-1 is due in week 7 of 25 weeks. Given the content required (analysis of methodological approaches, description of risk estimations, matrix of all relevant types of FGM data, feasibility study analysis of proposed methodology, detailed data on number of 0-18 year old girls at risk of FGM) and given that the Interim Report-2 is only due in week 19, would it be possible to move the deadline for Interim Report-1 to week 10?

### Answer 1:

The Interim Report is due in week 7.

### Question 2

Activity 1 specifies that detailed data on the number of 0-18 year old girls in the EU migrating from “these countries” should be provided. Does this refer to a specific list of countries or generally to countries with a high prevalence of FGM?

### Answer 2:

It refers to countries with an acknowledged high prevalence of FGM.

### Question 3:

Under Activity 1, it is specified that the methodology *for the pilot studies* should be updated and improved based on work carried out during the *pilot study*. It is our understanding that the Activity 2 (pilot studies) takes place *after* Activity 1. Is this a correct?

### Answer 3:

Activity 2 takes the place after Activity 1.

Sentence on p. 6: 'Update and improve the methodology proposed for pilot studies. The contractor shall be ready to improve and update proposed model for FGM risk estimations based on consultations and work carried out during the pilot study.'

is replaced by the sentence:

Update and improve the methodology proposed for pilot studies. The contractor shall be ready to improve and update proposed model for FGM risk estimations based on consultations and work carried out during the implementation of Activity 1.'

### Question 4

The timeline on p. 14 specifies Deliverable 4 as the Interim Report-2 and Deliverable 5 as the Consultation meeting and Interim meeting. However, on the previous pages, Deliverable 4 is indeed the Consultation meeting and interim meeting and Deliverable 5 is the Interim Report-2. Could you please clarify the deadlines and order of deliverables?

### Answer 4:

On p. 12 and p. 13 the numbering of deliverable 4 and deliverable 5 should be changed and instead

**Deliverable 4: Consultation meeting and interim meeting**

and

**Deliverable 5: Interim report - 2**

It should be

**Deliverable 4: Interim report - 2**

and

**Deliverable 5: Consultation meeting and interim meeting**

**Question 5:**

Deliverable 6 (Final Report) is due in week 22. On p. 14 it is stated that in the same week, “the contractor should participate in the interim meeting in Vilnius and to provide the Interim report-1”. The same is stated under Deliverable 7 on p. 14. We assume this is incorrect. Is another meeting foreseen after the interim meeting in week 19?

**Answer 5:**

On p.14 the following sentence

Deadline: 21 **weeks** after the date of signature of the contract the Contractor should participate in the interim meeting in Vilnius and to provide the Interim report-1 to EIGE, as well as Consultation meeting report. EIGE shall have 10 working days from receipt of the report to comment on it or approve. Within 5 days of receiving EIGE’s comments, the Contractor shall submit additional information and the final deliverable in definitive form.

Should be replaced by

Deadline: 21 **weeks** after the date of signature of the contract the Contractor should provide the Final report to EIGE. EIGE shall have 10 working days from receipt of the report to comment on it or approve. Within 5 days of receiving EIGE’s comments, the Contractor shall submit additional information and the final deliverable in definitive form.

On p. 14 the following sentence

Deadline: 24 **weeks** after the date of signature of the contract the Contractor should participate in the interim meeting in Vilnius and to provide the Interim report-1 to EIGE, as well as Consultation meeting report. EIGE shall have 10 working days from receipt of the report to comment on it or approve. Within 5 days of receiving EIGE’s comments, the Contractor shall submit additional information and the final deliverable in definitive form.

should be replaced by:

Deadline: 24 **weeks** after the date of signature of the contract the Contractor should provide the Executive summary to EIGE. EIGE shall have 10 working days from receipt of the report to comment on it or approve. Within 5 days of receiving EIGE's comments, the Contractor shall submit additional information and the final deliverable in definitive form.

**Question 6:**

The section on the project team highlights a number of requirements for the 3 researchers in gender-based violence and risk estimation. Please could you confirm if each of the researchers must fulfil all the requirements listed, or if it is sufficient that the group of 3 researchers together can demonstrate the relevant expertise and experience?

**Answer 6:**

3 researchers together can demonstrate the relevant expertise and experience.

