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**Lithuania-Vilnius: Animation of online discussions within EuroGender
2013/S 142-246401**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European Institute for Gender Equality

Gedimino pr. 16

For the attention of: Ms Vera Zazvonov

LT-01103 Vilnius

LITHUANIA

E-mail: procurement@eige.europa.eu

Internet address(es):

General address of the contracting authority: <http://www.eige.europa.eu>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

Other: Gender equality.

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Animation of online discussions within EuroGender.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 27: Other services

Main site or location of works, place of delivery or of performance: The place of performance of the tasks shall be: the contractor's premises, EIGE premises and any other place if indicated in the tender documents.

NUTS code LT00A

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves a public contract

II.1.4) Information on framework agreement

II.1.5) Short description of the contract or purchase(s)

Animation of online discussions within EuroGender, in order to:

- share gender equality knowledge and use knowledge sharing to promote gender equality,
- build engagement and enhance collaborative partnerships among EIGE's Stakeholders,
- create community dialogue on gender equality,
- use EuroGender and online discussion as a platform for building understanding of interactions of gendered realities among different social levels in the EU and beyond.

II.1.6) **Common procurement vocabulary (CPV)**

79416200

II.1.7) **Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) **Lots**

This contract is divided into lots: no

II.1.9) **Information about variants**

Variants will be accepted: no

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

Estimated value excluding VAT: 76 000 EUR

II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

This contract is subject to renewal: no

II.3) **Duration of the contract or time limit for completion**

Duration in months: 8 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

Not required.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

As specified in the contract attached to the tender dossier.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Joint tenders submitted by several operators (a consortium) are allowed. In such cases, one of the members must be designated as the group leader or group manager.

III.1.4) **Other particular conditions**

The performance of the contract is subject to particular conditions: no

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: — To identify her/himself, the tenderer must fill in the legal entity form and financial identification form (please refer to Section 2.4 in the tender specifications available at: <http://www.eige.europa.eu/procurement>)

— Exclusion criteria: please refer to Section 2.4 of the tender specifications available at: <http://www.eige.europa.eu/procurement>

III.2.2) Economic and financial ability

Information and formalities necessary for evaluating if the requirements are met: — Please refer to Section 2.4 of the tender specifications available at: <http://www.eige.europa.eu/procurement>

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met:

— Please refer to Section 2.4 of the tender specifications available at: <http://www.eige.europa.eu/procurement>

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2) Staff responsible for the execution of the service

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Open

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

IV.2) Award criteria

IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

EIGE/2013/OPER/08.

IV.3.2) Previous publication(s) concerning the same contract

no

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4) Time limit for receipt of tenders or requests to participate

2.9.2013

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

Any EU official language

IV.3.7) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8) Conditions for opening of tenders

Date: 9.9.2013 - 11:00

Place:

Gedimino pr. 16, LT-01103 Vilnius, LITHUANIA, EET time.

Persons authorised to be present at the opening of tenders: yes

Additional information about authorised persons and opening procedure: Please refer to Section 2.2 in the tender specifications available at <http://www.eige.europa.eu/procurement>

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about European Union funds

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) Additional information

Tender documents can be downloaded from <http://eige.europa.eu/content/procurement>

VI.4) Procedures for appeal

VI.4.1) Body responsible for appeal procedures

General Court of the European Union

boulevard Konrad Adenauer

2925 Luxembourg

LUXEMBOURG

E-mail: cfi.registry@curia.europa.eu

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

Body responsible for mediation procedures

The European Ombudsman

PO Box 403

Strasbourg

FRANCE

E-mail: euro-ombudsman@europarl.europa.eu

Telephone: +33 388172313

Internet address: <http://www.ombudsman.europa.eu>

VI.4.2) Lodging of appeals

Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3) Service from which information about the lodging of appeals may be obtained

VI.5) Date of dispatch of this notice:

12.7.2013