



EUROPEAN INSTITUTE FOR GENDER EQUALITY

Vilnius, 190413
EIGE/PROC D/2013/272

Tender: EIGE/2013/OPER/02
Study on area F of the Beijing Platform for Action – Women and the Economy

Subject: Answers to requests for clarifications regarding the Tender

Dear Sir/ Madam,

From a potential tenderer we received a question that might be of general interest. Please find herewith the answers to these questions.

Sincerely yours,

Procurement
EIGE

Questions & Answers Nr 3

Question 1:

If a firm participate in subcontracting which documents must be sent with the proposal?

Answer 1:

The requirements for the documentation are presented in the Tender Specifications, section 2.4 "Content of the Tender". In addition, "Checklist of documents to be submitted" presented in the Standard submission forms summarises the documents required.

Question 2:

We would like to if an Italian university, given its legal nature, is exempted from presenting the statement "Economic and financial capacity".

Answer 2:

This procedure should result in 1 procurement contract therefore the tenderers are requested to proof their economic and financial capacities to implement the contract by means of the "Economic and financial capacity" statement. In case some of the provisions of the statement are not relevant for a tenderer, the tenderer is requested to put respective justification into the statement.

Question 3:

Deliverables 1, 2 and 3 are included in the deliverables belonging to PART A (described on pages 16-18 of the tender specification). Could you please clarify if they are meant to be related only to PART A? Or, on the contrary, they are meant to be Inception, Interim and final report covering the whole project, respectively all parts A, B and C? In this case, why is the Final report due by week 22? And when shall the final meeting take place?

Answer 3:

The deliverables 1, 2 and 3 should cover only Part A. The final meeting will take place when the Final report will be delivered, approximately at week 22.

Question 4:

TOR says, at page 12: 'Objective 5. To prepare a detailed report based on an explanatory background description and literature review, collected data, descriptions of the proposed new indicators and data presenting the situation according to the proposed indicators, and recommendations and conclusions based on the literature review and data analysis (Objectives 1-5).'

To which of the deliverables this report corresponds to? Does it correspond to deliverable 2 'Interim report? Or to the deliverable 3 'Final report'? If it does not correspond to any of them, please confirm explain what it is meant.

Answer 4:

The Objective corresponds to the deliverable 2 "Interim report" (preliminary results) and deliverable 3 "Final report".

Question 5:

Q3: Deliverable 13 'Concise report on the benefits of gender equality in entrepreneurship' is included in the deliverables of PART B. Can you clarify if it is not belonging to PART C?

Answer 5:

The deliverable 13 "Concise report on the benefits of gender equality in entrepreneurship" belongs to Part C.