

EUROPEAN INSTITUTE FOR GENDER EQUALITY



22.03.13

Vilnius,  
EIGE/AsF D/2013/ 205

**Tender:** EIGE/20113/OPER/01  
**EIGE's RDC: Electronic data management system – extension of hub for existing digital resources with additional partners**

**Subject:** Answers to requests for clarifications regarding the Tender

Dear Sir/ Madam,

From (a) potential tenderer(s) we received (a) question(s) that might be of general interest. Please find herewith the answer(s) to these question(s).

Sincerely yours,

Procurement  
EIGE

## **EIGE/2013/OPER/01. Questions & Answers Nr 2**

### **Question 1:**

*Date – if I read point 3.a) of the tender document “EIGE-2013-OPER-01-Invitation” correctly, a (...) postmark stamp of April 02, 2013 would be sufficient, even if the actual mail delivery might take longer than April 03, 2013. Please confirm – this might be of importance due to the Easter holidays.*

### **Answer 1:**

If the postmark on the post sending bears the date indicated in the Invitation (in the case of this tender this date is 03.04.2013), the tender is considered to be submitted before the deadline, even if its physical delivery to EIGE is on a later date.

### **Question 2**

*Concerning the new partner's resources: These resources will be included in the Primo view accessible via <http://www.eige.europa.eu/content/rdc>. But will this require the creation of new views? I guess not, but please confirm.*

### **Answer 2:**

The creation of new views in Primo is not envisaged.  
However, as mentioned in point 3 of paragraph “1.4 Activities” of the Tender specifications, the contractor of this procurement will be required to customise EIGE’s RDC Primo interface. This customisation should take into consideration the addition of the new partners.

### **Question 3:**

*Will the new resources require new Aleph BIB or ADM libraries or any other expansion of the existing Aleph functionality?*

### **Answer 3:**

No.

### **Question 4:**

*Concerning the “EIGE-2013-OPER-01-Draft-Contract”: (.....), I would like to ask, who exactly would have to sign “Annex [A2]” of the contract. Do we need this annex if no subcontractor is involved?*

### **Answer 4:**

Annex [A2] is used in case acquisition of third parties’ pre-existing IP rights by the contractor takes place.  
If no sub-contracting is involved no documents in regard to sub-contracting need to be presented.