



EUROPEAN INSTITUTE FOR GENDER EQUALITY

Vilnius, 20. 11. 2012  
EIGE/VL/lz D/2012/ 686

**Tender:** EIGE/2012/ADM/29  
Provision of Office cleaning services for the EU House in Vilnius

**Subject:** Answers to requests for clarification regarding the Tender

Dear Madam/Sir,

From a potential tenderer we received a question that might be of general interest.  
Please find herewith the answer to this question.

Yours faithfully,

Procurement  
EIGE

## **EIGE/2012/ADM/29. Questions & Answers Nr 2**

### **Question 1:**

As we are planning all the products and their quantities for cleaning the building we are interested in the material of the floor in all building:

- total amount of floor squares with carpets,
  - total amount of floor squares with tiles,
  - total amount of floor squares with other material (please indicate the type of material);
- If you've already got more details about the flooring it would be helpful.

Also, we are interested in glass barriers - if you already know how many squares of glass barriers will be at the building, please let us know.

### **Answer 1:**

For the office partitions/wall please refer to point 3 in the minutes of the compulsory site visit held at the EU House in Vilnius on 05 November 2012. Furthermore, total glass surface (including exterior windows to be cleaned from interior side) is around 1700 m<sup>2</sup>.

Floor coverings and area in m<sup>2</sup> are mentioned in Annexes 1a, 1b, 1c, 1d and 1e. Additionally, please refer to point 2 in the minutes of the compulsory site visit held at the EU House in Vilnius on 05 November 2012.

### **Question 2:**

A declaration of honor (Annex IV) meet all the documents listed in paragraph 2.6?

### **Answer 2:**

As stated in the last part of the paragraph 2.6 of the Tender Specifications:

"Evidence:

The contracting authority will accept, as satisfactory evidence that the tenderer is not in one of the situations described above, a declaration of honour signed by the tenderer using the model shown in Annex IV to the Invitation to tender. However, the EU Institutions reserve the right to verify the information."

In case the tenderer is awarded the contract, they will have to provide all the documents listed under point B of section 2.6