

Annex 2

Description of the premises

3 floors in the building at Vilniaus street 10, LT-01119, Vilnius

Some of the facilities are jointly shared between the Information Office of the European Parliament, the Representation of the European Commission and the European Institute for Gender Equality

The premises of the Information Office of the European Parliament and the Representation of the European Commission

Address: Vilniaus street 10, LT-01119 Vilnius

Total surface area: 1605.10 m²

Number of floors: 3 (first and second floors, also incl. mezzanine located on the ground floor)

Number of staff employed: 20-25

The premises of the European Institute for Gender Equality

Address: Vilniaus street 10, LT-01119 Vilnius

Total surface area: 1918.46 m²

Number of floors: 1 (second floor also incl. EIGE RDC located on the ground floor)

Number of staff employed: 46

Common area (i.e. hall, conference halls etc.)

Address: Vilniaus street 10, LT-01119 Vilnius

Total surface area: 650.84 m² plus 2 standard elevators

Number of floors: 1 (ground floor)

EUROPEAN INSTITUTE FOR GENDER EQUALITY



Vilnius, 08. 08. 2012
EIGE/ML/Iz D/2012/435

**EIGE – Official public holidays for 2013
(01/01/2013 – 31/12/2013)**

Public holidays		No. of days
January	01 Tuesday, New Year's Day	1
	02 Wednesday, the day following New Year's Day	2
March	28 Thursday, Maundy Thursday/ Holy Thursday	3
	29 Good Friday	4
April	01 Easter Monday	5
May	01 Wednesday, Labour Day	6
	09 Thursday, Anniversary of the Declaration made by President Robert Schuman in 1950 + Ascension Day	7
	10 Friday, the day following Ascension Day	8
June	24 Monday, St. John's Day	9
August	15 Thursday, Assumption Day	10
November	01 Friday, All Saints' Day	11
December	24 Tuesday, Christmas holidays through end of year 31 Tuesday, (6 days)	12-17
TOTAL DAYS		17

Work will resume as normal on Friday, 3 January, 2014.

EIGE reserves the right to modify the decision, should the needs of the services so require.