



EUROPEAN INSTITUTE FOR GENDER EQUALITY

Vilnius, 19. 10. 2011
EIGE/VL/ibu D/2011/407

Tender: EIGE/2011/OPER/28
Study on the Area D of the Beijing Platform for Action: Violence against Women

Subject: Additional information regarding the Tender

Dear Madam/Sir,

We received questions of general interest from potential tenderers. Please find herewith the answers to these questions.

Sincerely yours,

Procurement Team
EIGE

Questions and Answers

Question 1:

"I understand the deadline is 21/10/2011 for submission of tenders. Please can you clarify if this means the tender has to arrive at the EIGE office in Vilnius by 21/10/2011 or is this is the date it has to be sent by?"

If a tender is sent by registered post is it acceptable for the date of postmark serving as the evidence of timely submission to be the 21/10/2011."

Answer 1:

The deadline for submission of tenders is 21/10/2011. It is the date by when the tenders has to be sent or delivered by hand to EIGE's office.

As indicated in the invitation letter, tenders must be:

a) either sent by registered mail (date as postmark serving as the evidence of timely submission)

or

b) sent by a courier services (date of deposit slip serving as the evidence of timely submission)

or

c) delivered by hand by the tenderer or by the tenderer's authorized representative no later 16:00 Vilnius time (EET) on 21/10/2011. In this case, a receipt must be obtained as proof of submission, signed and dated by the official in the EIGE's Secretariat who took delivery. The Secretariat is open from 09:30 to 16:00 Monday to Friday. It is closed on Saturdays, Sundays and EIGE holidays.