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**LT-Vilnius: study on the area K of the Beijing Platform for
Action: women and the environment in the European Union**

2011/S 42-067449

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S)

European Institute for Gender Equality

Svitrigailos 11M

LT-03228 Vilnius

LITHUANIA

E-mail: procurement@eige.europa.eu

Internet address(es)

General address of the contracting authority <http://www.eige.europa.eu>

Further information can be obtained at: As in above-mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s)

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s)

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES

European institution/agency or international organisation

The contracting authority is purchasing on behalf of other contracting authorities No

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority

Study on the Area K of the Beijing Platform for Action: women and the environment in the European Union.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category: No 27

Main place of performance the place of performance of the tasks shall be the contractor's premises or any other place indicated in the tender.

NUTS code LT00A

II.1.3) The notice involves

A public contract

II.1.4) Information on framework agreement

II.1.5) Short description of the contract or purchase(s)

This study will focus on gender equality and climate change with a special emphasis on the gender balance in decision making and education in areas related to climate change in all Member States and at EU level. The study is to contribute to the implementation of the annual and mid-term work programme of the Institute, in

particular, to provide support to the upcoming presidency countries in the framework of work with the Beijing indicators.

II.1.6) **Common procurement vocabulary (CPV)**

79315000

II.1.7) **Contract covered by the Government Procurement Agreement (GPA)**

Yes

II.1.8) **Division into lots**

No

II.1.9) **Variants will be accepted**

No

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope**

Excluding VAT 180 000 EUR

II.2.2) **Options**

No

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION**

Duration in months: 8 (from the award of the contract)

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required**

Not required.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them**

As specified in the contract attached to this tender dossier.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Joint tenders submitted by several operators (a consortium) are allowed. In such cases, one of the members must be designated as the group leader or group manager.

III.1.4) **Other particular conditions to which the performance of the contract is subject**

No

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if requirements are met: — to identify himself, the tenderer must fill in the legal entity form and financial identification form (please refer to Section 2.3 in the tender specifications available at: <http://www.eige.europa.eu>)

— exclusion criteria: please refer to Section 2.3 of the tender specifications available at: <http://www.eige.europa.eu>

III.2.2) **Economic and financial capacity**

Information and formalities necessary for evaluating if requirements are met: please refer to Section 2.3 in the tender specifications available at: <http://www.eige.europa.eu>

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if requirements are met:

please refer to Section 2.3 in the tender specifications available at: <http://www.eige.europa.eu>

III.2.4) **Reserved contracts**

No

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession**

No

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service**

Yes

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure**

Open

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated below

1. Project management. Weighting 40

2. Project methodology and tools. Weighting 60

IV.2.2) **An electronic auction will be used**

No

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority**

EIGE/2011/OPER/02.

IV.3.2) **Previous publication(s) concerning the same contract**

No

IV.3.3) **Conditions for obtaining specifications and additional documents**

Payable documents No

IV.3.4) **Time-limit for receipt of tenders or requests to participate**

8.4.2011

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**

Duration in month(s): 6 (from the date stated for receipt of tender)

IV.3.8) **Conditions for opening tenders**

Date: 15.4.2011

Place

European Institute for Gender Equality, Svitrigailos g. 11M, LT-03228 Vilnius, LITHUANIA.

Persons authorised to be present at the opening of tenders Yes

Please refer to Section 3.2 in the tender specifications available at: <http://www.eige.europa.eu>

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT**

No

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS**

No

VI.3) **ADDITIONAL INFORMATION**

Tender documents can be downloaded from <http://www.eige.europa.eu>

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures**

General Court of the European Union

boulevard Konrad Adenauer

2925 Luxembourg

LUXEMBOURG

E-mail: cfi.registry@curia.europa.eu

Tel. +352 4303-1

Internet: <http://curia.europa.eu>

Body responsible for mediation procedures

The European Ombudsman

PO Box 403

Strasbourg

FRANCE

E-mail: euro-ombudsman@europarl.europa.eu

Tel. +33 388172313

Internet: <http://www.ombudsman.europa.eu>

Fax +33 388179062

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

18.2.2011