

Provision of Interim Personnel Services to EIGE

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 **Draft Service Contract**
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 **Questions and Answers 1 - 9 March 2016**
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The scope of the provision of interim personnel services to EIGE covers the following:

- to support EIGE's statutory staff by providing secretarial, assistance and administrative support;
- to carry out, on a temporary basis, additional tasks to the ordinary ones resulting from specific projects;
- to cope with peak work periods which require an additional workforce for a fixed period of time;
- to reinforce staff shortages in case of absences of EIGE staff due to maternity/paternal

leaves, sickness or other reasons of absence.

The overall objective of this tender is to conclude a Framework service contract in order to provide EIGE with the necessary interim personnel in a timely fashion and in line with the job profiles requested.

Metadata

PUBLISHED DATE: 19 February 2016