

Procurement - About

Procurement at EIGE is subject to Titles VI - VII of its [Financial Rules](#) as well as relevant provisions of the [Regulation \(EU, Euratom\) 2018/1046](#) of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 and the Rules of its Application. Procurement rules and principles applicable to public contracts awarded by EIGE is based on the rules set out in Directive 2014/23/EU of the European Parliament and of the Council (1) and Directive 2014/24/EU.

In accordance with its establishment Regulation, [REGULATION \(EC\) No 1922/2006](#), has legal entity and may enter into contractual relations with other organisations in order to accomplish any tasks.

The conclusion of a contract is only possible after successful completion of strict tendering procedures in accordance with EU public procurement rules. In respect to the above mentioned rules and regulations, EIGE selects appropriate procurement procedure. Depending on its subject, repetitiveness and value, the advertising requirements are chosen accordingly.

EIGE is part of the [Tenders Electronic Daily \(TED\)](#) database, an [eTendering platform](#) for managing procurement procedures. This platform publishes the procurement documents and manages questions and answers for procurements with a value of €139,000.01 or more. Please note that these new thresholds of Directive 2014/24/EU have been adopted and entered into force on 01/01/2020. EIGE publishes these procurements on this webpage once they have been published in the eTendering platform.

For detailed instructions on how to submit a tender please consult the [e-Submission Quick Guide](#) (.pdf).

EIGE also publishes ex-ante publicity notices for a minimum of two weeks on this webpage on tenders with a value between €15,000.01 - €139,000.00. Interested suppliers may respond to a call for expressions of interest in the call for tender. The Institute is unable to respond to unsolicited calls from suppliers.

Low-value contracts are governed by the following [General Terms and Conditions](#).

All low-value and specific contracts awarded since 2010 are listed in [EIGE's documents registry](#).

For UK candidates or tenderers

The United Kingdom (UK) formally left the European Union (EU) on 31 January 2020 and became a third country. A transition period began on 1 February 2020, which is due to end on 31 December 2020. Pending public procurement procedures before the end of the transition period will be completed under the same procedural and substantive rules, in accordance with EU law; the current framework service contracts in place will not be affected by the BREXIT.

EIGE will continue to operate in accordance with the timelines set by its rules and regulations throughout the BREXIT process.

Value of the call for tender	Procedure required	Method of advertisement
< €15,000.00	Negotiated procedure with a single supplier/service provider	No advertisements
€15,000.01 - €60,000.00	Negotiated procedure with at least 3 candidates without a contract notice	Advertisement on EIGE's Webpage
> €60,000.01 and less than €139,000.00 for supplies and services	Negotiated procedure with at least 5 candidates without a contract notice	Advertisement on EIGE's Webpage
≥ €139,000.01 supplies and services	Open tender procedure or restricted tender procedure with a contract notice published in the Official Journal	TED Webpage and EIGE's Webpage

Closed calls for tender for the current year remain available for consultation in the archive, while earlier tender notices can be found in the TED database.

General questions related to EIGE's procurement procedures shall be addressed to: procurement@eige.europa.eu