



Vilnius, 10 May 2011

Subject: Ex-ante publicity notice for procurement procedure “Intranet requirement analysis and comparison”, reference number EIGE/2011/OPER/13

Description of the contract:

The European Institute for Gender Equality (EIGE) is planning to implement an Intranet and needs support in intranet analysis and comparison.

Description of the requested service:

- Service 1: Intranet Requirements analysis
- Service 2: Comparison of Intranet solutions
- Service 3: Preparation of technical specifications
- Service 4: Support in implementation of Intranet.

Description of the procedure:

This ex-ante publicity is the first stage of the negotiated procurement procedure through which EIGE may award the above-mentioned contract.

All parties interested in providing the services described above should express their interest (400 words maximum), by e-mail, to procurement@eige.europa.eu with the subject reference: **EIGE/2011/OPER/13, before 24/05/2011, 17h00 EET.**

Tender documents will be sent by e-mail to a pre-selected list of the interested parties. Please note, however, that EIGE reserves the right to decide not to proceed with the negotiated procedure.

This publication constitutes no obligation for EIGE to invite to tender any interested parties having expressed their interest in participating. Only the candidates invited by the contracting authority to negotiate in a tender procedure will be admissible.

We look forward to receiving your declaration of interest.

